

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

PUBLIC MEETING MINUTES

WEDNESDAY, MARCH 12, 2025 7:00PM

Meeting Location: Medina County Precinct 2 Bldg., Courtroom, 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

Vice President Rodney Hitzfelder called the meeting to order at 7:21pm and established a quorum with commissioners Jenny Ferren and Leroy Haby. Marvin Dziuk and Tom Page were absent. Also present were Fire Chief Clinton Cooke, District Administrator Polly Edlund, Assistant Fire Chief Sarah Windsor, Deputy Chief Jaime Esquivel, Personnel Manager Lori Stein, Accounts Payable Associate Cynthia Stanukinos, Division Chief Kevin Story and Stan Stanukinos – Communications.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

Vice President Hitzfelder requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. Vice President Hitzfelder thanked all for their participation.

1 - B. INVOCATION:

Vice President Hitzfelder called upon Fire Chief Cooke to do the invocation.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

None

2. CITIZEN COMMENTS

None

3. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. MINUTES, RESOLUTION OF ACCEPTANCE – (February Minutes)

Commissioner Ferren moved to accept the minutes as submitted for the February 12, 2025, regular meeting. Commissioner Haby seconded her motion, and the motion passed 3-0.

3 - B. FINANCIAL REPORTS, END OF YEAR BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

Chief Cooke reviewed the details of the financial reports, including budget vs. actual reports and bank balances with the Board. He requested a finance committee meeting to review a few budget amendments to be presented to the board soon. Commissioner Ferren moved to accept the financial reports and approval for paying bills and making appropriate transfers as discussed. Her motion was seconded by Commissioner Haby. The motion passed 3-0.

3 - C. SALES TAX REPORT (February / YTD)

The sales tax report was submitted to the board. Commissioners discussed year-to-date sales tax revenues. The first four months' revenues of this fiscal year, December through March, reflected revenues at 39.97% of the budget total for sales tax revenue. March had an anomaly deposit which was 156.47% more than last year's for the same month. Chief Cooke said he would investigate to find out what caused the anomaly, and report back to the board. There was no action necessary.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

4 - A. Fire Chief's report – project updates:

Chief Cooke gave the Fire Chief's report for the prior month of February, see report for details.

Highlights included:

- Selections were chosen and offers had been made to three Battalion Chiefs. Lieutenant positions were being looked at, since the three Battalion chief positions were from within, it created openings now for filling lieutenant vacancies.
- A meeting had been held with the City of Castroville regarding their obligations for land as part of the TIRZ agreement. The development is five years out and the city may not meet its commitment regarding acres of land near the airport.
- May 31st is now the go live date for starting our MCESD#1 EMS.

- Mico Station #12 project has started. The old metal bldg. has been moved, and the main station project is adding on additional bay for living quarters. The existing mobile home in the back of the property might be kept to be used for training.

4 - B. Consider and approve purchase of 2022 Ram 2500 from Leasing 1 for Battalion Chief Vehicle

Chief Cooke gave a detailed overview at the last meeting. The vehicle was a 2022 Dodge Ram with under 20,000 miles. Bexar County ESD7 was turning the vehicle back into the leasing company, and the MCESD#1 would purchase the vehicle from the leasing company. Commissioner Ferren moved to purchase the 2022 Dodge Ram 2500 command vehicle from the leasing company for a price not to exceed \$115,000. Commissioner Haby seconded her motion. The motion passed 3-0.

4 - C. Consider and approve interlocal agreement with Medina County Emergency Services District 6 to provide fire and rescue response within the prior Hondo VFD response area

The Board was given a copy of the interlocal agreement for review. Chief Cooke gave a recap and answered any questions. Commissioner Ferren made a motion to approve the interlocal agreement with ESD6. Commissioner Haby seconded the motion. Discussion followed regarding legal counsel's pending review. Commissioner Ferren amended her motion to approve the interlocal agreement with ESD6, including any recommended changes made by legal counsel. The motion passed 3-0.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) – DISCUSSION AND ACTIONS ON THE FOLLOWING:

Chief Cooke discussed new developments around the district and information from recent meetings he attended regarding new and future developments around the district. He again suggested commissioners travel the district to see the impacts of growth and development within the district. Changes were happening every day.

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

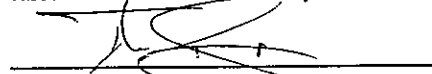
7 - A. Monthly Meeting - April

The next regular meeting of MCESD1 was tentatively scheduled for Wednesday, April 09, 2025, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time would be confirmed when the agenda was posted.

8. ADJOURN

Commissioner Ferren moved to adjourn the meeting. Commissioner Haby seconded her motion. The motion passed 3-0. Vice President Hitzfelder closed the meeting at 8:04 pm.

RESPECTFULLY SUBMITTED,


THOMAS M. PAGE, JR, SECRETARY

MCESD1 PRESIDENT


MARVIN DZIUK, PRESIDENT